

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/1016

**PREPARED BY:** Herb Hyman

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** n/a

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** BID - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF MCLAUGHLIN ENGINEERING COMPANY TO PROVIDE SURVEYING SERVICES FOR THE NEIGHBORHOOD STABILIZATION PROGRAM AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH ENGINEERING SERVICES

**REPORT IN BRIEF:** The Town solicited competitive sealed proposals to provide surveying services for the Neighborhood Stabilization Program. RFP documents were sent to fifty-three (53) prospective respondents. Additionally, the solicitation was advertised statewide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's website. The Town received eight (8) responses. All proposals are available for viewing in the Purchasing Division. The selection committee recommends McLaughlin Engineering Company in accordance with the attached scoring sheet. Upon approval of this resolution, the negotiation team will begin negotiating a contract with the selected firm and present that agreement for approval at a future meeting date.

**PREVIOUS ACTIONS:** n/a

**CONCURRENCES:** The selection committee scored McLaughlin Engineering Company as the highest scoring firm.

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: To be negotiated with the selected firm

Account name and number: Housing and Community Development

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):**

Procurement Authorization

Selection Committee Ranking Sheet

Incorporation Information

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF MCLAUGHLIN ENGINEERING COMPANY TO PROVIDE SURVEYING SERVICES FOR THE NEIGHBORHOOD STABILIZATION PROGRAM AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH ENGINEERING SERVICES.

WHEREAS, the Town solicited proposals to provide a surveying services for the Neighborhood Stabilization Program; and

WHEREAS, the selection committee has selected McLaughlin Engineering Company as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such surveying services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of McLaughlin Engineering Company as the firm best qualified to provide the required surveying services and authorizes the Town Administrator or his designee to negotiate an agreement and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 2010

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<b>ACCOUNT NUMBER.</b>	<b>BUDGET ITEM &amp; DESCRIPTION</b>	<b>APPROXIMATE COST</b>
011-1607-554-03.06	NSP Surveyor Services Provider	To Be Determined By Bid

**METHOD OF PROCUREMENT (check the one that applies)**

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source or Single Source  
☐ Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed \_\_\_\_\_  
Department Head

Have Funds been Reserved N/A - NO AMOUNT SPECIFIED

Date 10/21/09 Signed (Signature)

Signed (Signature)  
Town Administrator

VENDOR	<b><u>BIDS SUBMITTED</u></b>	COST
McLAUGHLIN ENGINEERING COMPANY	RANKED	1 <sup>ST</sup>
STONER + ASSOC.	RANKED	2 <sup>ND</sup>
BISCAYNE ENGINEERING	RANKED	3 <sup>RD</sup>
AVIADOM + ASSOC.	RANKED	4 <sup>TH</sup>
SCHWEDKE SHISHKIN	RANKED	5 <sup>TH</sup>
TRIANGLE SURVEYING	RANKED	6 <sup>TH</sup>
PULLICE SURVEYING	RANKED	7 <sup>TH</sup>
TEAM SURVEYING	RANKED	8 <sup>TH</sup>

Signed \_\_\_\_\_  
Procurement Manager

<b><u>BID SPECIFICATION COMMITTEE'S RECOMMENDATION</u></b>	
Vendor	Cost
McLAUGHLIN ENGINEERING COMPANY	RANKED 1 <sup>ST</sup>

[illegible]

<b>W-9</b> Form (Rev. October 2007) Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer          Identification Number and Certification</b>	Give form to the requester. Do not send to the IRS.
Name (as shown on your income tax return)		
Business name, if different from above <b>McLAUGHLIN ENGINEERING COMPANY</b>		
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶ .....		
Address (number, street, and apt. or suite no.) <b>400 N. E. 3RD(J. W. McLAUGHLIN) AVENUE</b> City, state, and ZIP code <b>FORT LAUDERDALE, FL 33301</b>		Requester's name and address (optional) <b>TOWN OF DAVIE</b>
List account number(s) here (optional)		
<b>Part I Taxpayer Identification Number (TIN)</b>		
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. <b>Note.</b> If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.		
Social security number		Employer identification number <b>59 0754337</b>
<b>Part II Certification</b>		
Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below).		
<b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.		
<b>Sign Here</b>	Signature of U.S. person ▶ <i>Diana R. Donahoe</i>	Date ▶ <i>11/13/2009</i>
<b>General Instructions</b>		
Section references are to the Internal Revenue Code unless otherwise noted.		
<b>Purpose of Form</b> A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income. <b>Note.</b> If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.		
<b>Definition of a U.S. person.</b> For federal tax purposes, you are considered a U.S. person if you are: • An individual who is a U.S. citizen or U.S. resident alien, • A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, • An estate (other than a foreign estate), or • A domestic trust (as defined in Regulations section 301.7701-7). <b>Special rules for partnerships.</b> Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income. The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases: • The U.S. owner of a disregarded entity and not the entity,		

**Town of Davie  
Vendor/Bidder Disclosure**

I, JERALD McLAUGHLIN, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: McLAUGHLIN ENGINEERING  
Address: 400 NE 3rd Avenue  
FORT LAUDERDALE, FL 33301  
FEIN 59-0754337  
State and date of incorporation FLORIDA, 1955

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

Full Legal Name	Address	Ownership
JERALD A. McLAUGHLIN	400 NE 3rd Ave.	71 %
CARL E. ALBREKTSEN	400 NE 3rd Avenue	9 %
SCOTT A. McLAUGHLIN	400 NE 3rd Avenue	10 %
DIANA DONAHOE	400 NE 3rd Avenue	10 %



2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name

Address

N/A

By:

Signature of Affiant

Date: 11/20/2009

JERALD A. McLAUGHLIN

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 20th day of November 2009, by JERALD A. McLAUGHLIN, he/she is personally known to me or has presented identification. as

Diana L. Donahoe  
Notary Public, State of Florida at Large

DIANA L. DONAHOE  
Print or Stamp of Notary

DD 898940  
Serial Number

My Commission Expires

NOTARY PUBLIC-STATE OF FLORIDA  
Diana L. Donahoe  
Commission # DD898940  
Expires: AUG. 02, 2013  
BONDED THROUGH ATLANTIC BONDING CO., INC.

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS

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No Events

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## Detail by Entity Name

### Florida Profit Corporation

MCLAUGHLIN ENGINEERING COMPANY

### Filing Information

Document Number 189168

FEI/EIN Number 590754337

Date Filed 11/26/1955

State FL

Status ACTIVE

### Principal Address

MCLAUGHLIN ENGINEERING CO  
400 NE 3RD AVE  
FORT LAUDERDALE FL 33301 US

Changed 01/27/2003

### Mailing Address

MCLAUGHLIN ENGINEERING CO  
400 NE 3RD AVE  
FORT LAUDERDALE FL 33301 US

Changed 01/27/2003

### Registered Agent Name & Address

MCLAUGHLIN, JERALD A  
400 N E 3RD AVE  
FT LAUDERDALE FL 33301 US

Name Changed: 01/19/2000

Address Changed: 04/15/1998

### Officer/Director Detail

#### Name & Address

Title VPTS

ALBREKTSSEN, CARL E  
400 NE 3RD AVE  
FORT LAUDERDALE FL 33301

Title VP

MCLAUGHLIN, JOSEPH S  
400 N E 3RD AVE  
FORT LAUDERDALE FL 33301

Title P

MCLAUGHLIN, JERALD A  
400 N.E. 3RD AVE.  
FT. LAUDERDALE FL 33301

Title VP

MCLAUGHLIN, SCOTT A  
400 NE 3RD AVENUE  
FORT LAUDERDALE FL 33301

Title SECR

DONAHOE, DIANA L  
400 NE 3RD AVE  
FORT LAUDERDALE FL 33301

### Annual Reports

#### Report Year Filed Date

2007	01/05/2007
2008	01/31/2008
2009	01/14/2009

### Document Images

01/14/2009 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
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